

APPENDIX-I

To

The Chief Architect,  
Deptt. of Urban Planning,  
Chandigarh Administration.

**Sub: - Application for the supply of standard designs.**

Sir,

Kindly supply me \_\_\_\_\_ set(s) of drawings of the site given below: -

1. Name of the Applicant: \_\_\_\_\_
2. Name of the Owner: \_\_\_\_\_
3. Address: \_\_\_\_\_
4. Mobile No. \_\_\_\_\_
5. Location of site: \_\_\_\_\_
6. Drawings required: \_\_\_\_\_

Drawing No. \_\_\_\_\_

Job No. \_\_\_\_\_

Purpose for which required Fresh/Revised.

I have identified and undertaken the responsibility for the above quoted drawings Nos. and Job Nos.

I also agree to collect the drawings within 30 days from the date of depositing the amount, failing which the drawings shall become the property of the Department with no claim or the refund of the amount already deposited.

Thanking You,

Yours faithfully,

(Signature)

Rupees \_\_\_\_\_ only

Received Rupees \_\_\_\_\_ only vide Receipt

No. \_\_\_\_\_ dated \_\_\_\_\_ @ cost of Rs.50/- per copy. May supply please.

Superintendent

Asstt. Architect