

ANNEXURE-1

Note on regulatory and service functions of the Department of Urban Planning, Chandigarh Administration:

The Secretary of the Department of Urban Planning is the Finance Secretary, Chandigarh Administration. The Chief Architect is the head of the Department of Urban Planning, which consists of two wings i.e. Town Planning & Architecture Wing. The Town Planning Wing comprises of two units headed by Division Town Planner who are supervised by a Senior Town Planner. The Architecture Wing comprises of six units headed by an Architect, supervised by two Senior Architects, which has technical staff to deal with the various projects of Chandigarh Administration.

Service functions of the Department:

The service rendered by the office of the Chief Architect can be divided in two parts i.e. Town planning & Architecture Wing. The functions carried out by both these wings are mentioned below:

Town Planning Wing:

1. Planning & Preparation of detailed sector plans which includes preparing zoning plan for various govt. & private buildings.
2. Providing planning for new development schemes initiated by the administration such as I.T. Park, Education City, Theme park, Film & Multimedia City etc.
3. Earmarking of land for various Govt. Deptt. Projects such as Schools, Hospitals, Colleges & M.C. Projects.
4. Work out the projected requirements for growing needs of the city in accordance with the Master Plan & Stipulated land use for various pockets of land lying vacant.

Architecture wing:

1. Preparations of Building designs for buildings of various Govt. Departments and coordinate the work between the executing agency and the Client Department.
2. Provide technical advice on all architectural planning issues for various Boards and Corporations under Chandigarh Administration by the Chief Architect in her capacity as the Member of Board/Governing Body.
3. Provide architectural consultancy to Municipal Corporation.
4. Undertake Deposit Works for various State Government, Center Government and Public Sector Undertaking.

Regulatory functions of the Department :

1. The development and construction of various categories of buildings in the city is governed by provisions of standard frame control/Architectural Control and standard design prepared by this office. These statutory documents are part of the notified building rules.
 2. The Chief Architect is the technical advisor to the Chief Administrator, UT on all architectural and planning issues pertaining to the city's Master Plan and assists in framing policies and guidelines for the same.
 3. Officers/officials of the department designated by the Chief Architect are technical members of the Plan Approval Committee and advise the Chairman, PAC on technical issues pertaining to building plans.
 4. Appraisal of concept designs for various categories of buildings in order to provide constructive directions in the design process. This is important in context of new liberalized building byelaws regime wherein all types of buildings-Residential, Commercial, Educational etc are coming up in the city.
 5. The Chief Architect is the Member of high-level single window committee, which was constituted to facilitate conversion of industrial plots into commercial use and also for upcoming projects in IT Park.
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ANNEXURE-2

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(ii) OF THE RIGHT TO INFORMATION ACT,2005

(The powers and duties of the officers and employees)

Name of the Department/Board/Corporation/Institution/Office

Office of the Chief Architect, Deptt.of Urban Planning, Chandigarh
Administration (Architecture Wing & Town Planning Wing)

(ARCHITECTURE WING)

Sr. No.	Name of the post	Powers and duties (In brief)
1.	Chief Architect	<p>The Chief Architect in the Union Territory of Chandigarh is the Professional Head and Administrative Secretary (at present the powers of ex-officio secy. rests with the Finance Secy.) of the Department of Architecture and responsible to the Adviser to the Administrator, Chandigarh. In the discharge of his duties, the Chief Architect is assisted by the Senior Architect, Architect, Assistant Architects besides other gazetted and non-gazetted technical, Ministerial and Class-IV Staff. He supervises sketch designs, issue instructions/ advice on designs and outlines all specifications to accompany the sketch designs. He ensures coordination of Engineering Services i.e. structural, public health and electrical etc. both at the drawing board level as well as in the field.</p> <p>In addition to the above, the Chief Architect is responsible for smooth functioning of the all the works and duties of the department listed at Annexure-1.</p>
2.	Senior Architect	<p>The Senior Architect is responsible to the Chief Architect and is in charge of the Architects working under his control. He prepares sketch plans of the buildings, hold meetings with the client departments to get their building programme according to the norms set up from time to time and distributes works to the Architects. He periodically supervises work in the company of concerned Architects and Executive Engineers. He also assists the Chief Architect in exercising control over private construction in regard to his respective projects</p>
3.	Architect	<p>The Architect collects information regarding building programme and other data from client department for whom the buildings are designed. He/she meets the client department and Engineers from</p>

		time to time and finalizes sketch design. He/she asks for structural, public health, sanitary and electrical proposals from respective engineers for designs being done by him/her and after administrative approval prepares working drawings of the buildings along with broad specifications.
4	Assistant Architect	The Assistant Architect is the next officer who assists the Architect in the preparation of working drawings and detailed drawings. He/she is responsible for proper upkeep and handling of the drawings in the record of his/her group. He/she submits monthly progress report of the work done by his/her group to the Architect for further action.
5.	Architectural Asstt.	To prepare working drawings and detailed drawings of the building project. To develop and prepare fair preliminary drawings of schemes from sketches. To calculate areas from schedule of accommodation and plinth area and to check all other drawings of the studio. To prepare presentation drawings for exhibition.
6	Head Draftsman	To prepare working drawings and layout plans from the preliminary sketches and brief specifications giving references of all applicable drawings on the working drawings. To prepare full size details from drawings and working drawings.
7	Senior Draftsman	To prepare drawings (details) of required portions from working drawings. To prepare full size details from drawings and working drawings
8	Draftsman	To prepare drawings (details) of required portions from working drawings. To prepare full size details from drawings and working drawings
9.	Jr. Draftsman	Tracing out building plans
10	Ferro Printer/Ferro Khalasi	Taking out of prints of the drawings by operating Azzo Ammonia Printing Machine and maintenance of record thereof
11	Administrative officer	Incharge of the Estt. Section.& Drawing & Disbursing officer.

12	Superintendent	Supervises the Estt. Section.
13	Sr. Assistant/Jr. Asstt.	Deals with Estt. Matters and maintaining the records.
14	Sr. Scale Stenographers/ Jr. Scale Stenographers/ Steno Typists	Taking dictations & attending phones etc. etc.
15	Clerks	To diary/dispatch/record/preparation of pay bills

TOWN PLANNING WING

1	Senior Town Planner (Head of office)	Over all supervision for the office and proper discharge of multifarious technical and administrative functions of the Town Planning Wing. Providing guidance in finalization of the various cases related to physical planning of the town and its periphery. The Senior Town Planner also renders proper technical guidance in setting up and planning of various projects related to Urban Planning. The preparation of environment scheme and macro/micro planning of villages falling in the U.T. Chandigarh. Preparation of integrated planning of rural area and balance development of the entire U.T. periphery. He also assist the Chief Architect in administrative as well as technical matters.
2	Divisional Town Planner	Preparation of detail relating to the development and implementation of Master Plan proposals, preparation of zoning plan of various sites. Revision of the first phase and second phase plans viz-a-viz new infrastructures. Scrutinizes of building applications and preparation of layout plan of various sectors in the 3 rd phase of Chandigarh. Assist the Senior Town Planner in technical matters.
3	Assistant Town Planner	Preparation of layout plan of various sector, development plan of villages and other miscellaneous drawing work and supervise the work of the drawing staff and assist the Divisional Town Planner in his technical work.
4	Planning Officer	Supervise the work of the drawing staff and prepare sketch drawings, give guidance to the drawing staff in preparation of drawings of different land uses for physical planning of the Town/Periphery areas. Assist the Assistant Town Planner in technical work.
5	Selection Grade Planning Draftsman	Prepare the land use plan/zoning plan/layout plan for various land uses and assist the Planning Officer in his technical work.
6	Senior Planning Draftsman	To prepare the outline drawings for preparation of layout plan/zoning plans/rural planning and other physical planning related work and assist the S.G.P.D. in his technical work.
7	Planning Draftsman	Prepare the drawings from the survey received from Engg. Deptt. and submit the sketch of the drawing to the Senior Planning Draftsman for its final drawing.
8	Junior Draftsman	Trace the survey received from the Engg. Deptt. and also trace the drawings of various land uses plan.

9	Area Investigator	To collect compilation and tabulation of the data collected from the various Deptts. For preparation of the physical plan of the town/periphery.
10	Ferro Printer/Ferro Khalasi	Taking out prints of the drawings by operating Azzo Ammonia Printing Machine and maintenance of record thereof.
11	Superintendent	Supervises the work of the Estt. Section and give guidance to his Senior Assistants and Estt. Branch regarding establishment and accounts cases.
12	Sr.Assistant/Jr. Asstt.	Guide the clerical staff in his work, maintain cash books, reply audit paras and deal with the work of pay fixation, increments, promotions, deputations, cases of the officers/officials.
13	Sr.Scale Stenographers	Maintain the files to put up to his officer, take dictations and prepare the draft for fair communication and attend the phones, maintain confidential records of the officials.
14	Jr. Scale Stenographers/ Steno Typists	Dispose the work regarding dictations and typing of technical reports and day to day official work. Type the cases regarding establishment and audit/accounts cases.
15	Clerks	Maintain clerical & technical records, prepare the various types of bill, diary letters, put up the letter to the officer for its disposal.

ANNEXURE-3

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN
RULE 4(1)(b)(iii) OF THE RIGHT TO INFORMATION ACT,2005**

(The procedure followed in the decision making process, including channels of supervision and accountability)

Name of the Department/Board/Corporation/Institution/Office: Office of the Chief Architect, Deptt. of Urban Planning, Chandigarh Administration(Architecture Wing & Town Planning Wing)

Sr. No.	Nature/Type of work	Level at which the case is initiated (Name of the post)	Name of the post which deal with the case before the decision making authority	Level at which decision is made. (Name of the post)
1.	<p><u>Architecture Wing</u> Designing & rendering Architectural services</p> <p><u>Town Planning Wing</u> Planning and Identification of land etc.</p>	<p><u>Architecture Wing</u> Architect</p> <p><u>Town Planning Wing</u> Asstt. Town Planner</p>	<p><u>Architecture Wing</u> Senior Architect</p> <p><u>Town Planning Wing</u> Divisional Town Planner (As per delegation of powers)</p>	<p><u>Architecture Wing</u> Architect, Sr. Architect, Chief Architect & Secretary, Urban Planning</p> <p><u>Town Planning Wing</u> Asstt. Town Planner, Divn. Town Planner, Senior Town Planner and Chief Architect & Secretary, Urban Planning</p>

ANNEXURE-4

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN
RULE 4(1)(b)(iv) OF THE RIGHT TO INFORMATION ACT,2005**

(The norms set for the discharge of its functions)

Name of the Department/Board/Corporation/Institution/Office :

**Office of the Chief Architect, Deptt.of Urban Planning, Chandigarh
Administration(Architecture Wing & Town Planning Wing)**

Sr. No.	Item of work	Norms set by the Department (number of days taken for decision making)
<p>The architectural planning for a project is done within a specific time frame depending upon the project size, the scope of work and the priority fixed by the client department. Generally, the time norms taken for various stages of works are comparable to the norms of CPWD approved by the Govt. of India, Ministry of Urban Development.</p>		

ANNEXURE-5

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(v) OF THE RIGHT TO INFORMATION ACT,2005

(The rules, regulation, instructions, manuals and records, held by it or under
control or used by employees for discharging functions)

Name of the Department/Board/Corporation/Institution/Office

Office of the Chief Architect, Deptt.of Urban Planning, Chandigarh
Administration(Architecture Wing & Town Planning Wing)

Sr. No.	Name of Act	Name of Rules	Name of the Manuals	Instructions (write circular No./date)	Any other Record/Document
1.		G.F.R.			
2.		Punjab C.S.R.			
3.		D.F.R.			
4.			Chandigarh Administration Manual	Instructions/circulars of the Department of Personnel, Chd. Admn.	
5		Medical Attendance Rules of Punjab			
6		LTC Rules of Punjab.			
7.		TA Rules of Punjab			

The architectural planning is undertaken primarily as per guidelines of the Capital of Punjab (Development & Regulation) Act, 1952 and Building Rules made there under, amended from time to time, National Building Code, Delhi Fire safety Act extended to Chandigarh, Periphery Control Act and other relevant development controls and directions.

ANNEXURE-6

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN
RULE 4(1)(b)(vi) OF THE RIGHT TO INFORMATION ACT,2005**

(Statement of the categories of document that are held or under control)

Name of the Department/Board/Corporation/Institution/Office

**Office of the Chief Architect, Deptt.of Urban Planning, Chandigarh
Administration(Architecture Wing & Town Planning Wing)**

Sr.No.	Category of documents
	<p>This office basically holds the following technical drawings & documents prepared for the development of the city.</p> <ol style="list-style-type: none">1. Layout plan of sectors & sub sectors2. Zoning3. Frame control and standard design4. Architectural controls.

ANNEXURE-7

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN
RULE 4(1)(b)(vii) OF THE RIGHT TO INFORMATION ACT,2005**

**(The particulars of any arrangement that exists for consultation with, or
representation by the members of the public in relation to the formulation of
policy or implementation thereof)**

Name of the Department/Board/Corporation/Institution/Office

**Office of the Chief Architect, Deptt.of Urban Planning, Chandigarh
Administration(Architecture Wing & Town Planning Wing)**

Sr.No.	Details/Type of arrangements made
	<p>There is no formal committee holding regular interaction with public at fixed intervals/periods or times. However, based upon the specific issues, various committees are constituted by the Administration from time to time where necessary feedback is taken from members of public, organizations & professionals for drafting future policies.</p>

ANNEXURE-8

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN
RULE 4(1)(b)(viii) OF THE RIGHT TO INFORMATION ACT, 2005**

(Statement of the Boards, councils, committees and other bodies)

Name of the Department/Board/Corporation/Institution/Office

**Office of the Chief Architect, Deptt.of Urban Planning, Chandigarh
Administration(Architecture Wing & Town Planning Wing)**

Sr. No.	Name of the Board	Name of Council	Name of Committee	Name of other bodies constituted by the Deptt.	Whether meetings of these bodies are open to the public (Yes/No)	Whether the Min utes of such meetings are accessible for public (Yes/No)
-----No-----						

ANNEXURE - 9

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN
RULE 4 (1) (b)(ix) TO THE RIGHT TO INFORMATION ACT, 2005.**

(Directory of the officers and employees)

Name of the Department/Board/Corporation/Institution/Office:

Office of the Chief Architect, Deptt.of Urban Planning, Chandigarh
Administration(Architecture Wing & Town Planning Wing)

(ARCHITECTURE WING)

NAME OF THE DEPARTMENT: DEPARTMENT OF URBAN PLANNING, CHANDIGARH ADMINISTRATION			
Sr. No.	Name of Officers/Officials	Designation	Mobile No.
		Group A	
1.	Sh. Kapil Setia	Chief Architect	9814097755
2.	Sh. Rajiv Mehta	Senior Architect	9815102417
3.	Sh. Shams S.Z. Shaikh	Senior Architect	9417893919
4.	Sh. Rajesh Katoch	Architect	9815548226
5.	Sh. Deepak Jain	Architect(Incharge Establishment)	2740391
6.	Mrs. Gagandeep Kaur Dhillon (Additional Charge)	Architect	9888413760
7.	Vacant	Architect	
8.	Vacant	Architect	
9.	Vacant	Architect	
10.	Mrs. Gagandeep Kaur Dhillon	Assistant Architect	9888413760
11.	Mrs. DeepikaKohli	Assistant Architect(InchargeWorks)	9855710480
12.	Sh. Ashwani Sharma	Assistant Architect	9646759800
13.	Ms. Rainem	Assistant Architect	8968174106
14.	Vacant	Assistant Architect	
15.	Vacant	Assistant Architect	
16.	Sh. Umed Singh Malik	Admn. Officer (Filled up through retiree person on contract basis)	9876155702
		Group C	
17.	Ms. Monika Kamboj	Architectural Asstt.	9988001518

18.	Mrs. Karamjit Kaur	Architectural Asstt.	(R)2732864
19.	Mrs. Prem Lata	Architectural Asstt.	8146099515
20.	Mrs. Bhupinder Kaur	Architectural Asstt.	9256615696
21.	Smt. Parminder Kaur, Draftsman	Architectural Asstt. (Filled up through GeM)	8146053325
22.	Vacant	Architectural Asstt.	
23.	Sh. Gurjivan Singh	Head Modeller	9872669626
24.	Sh. Vijay Kumar	Head Draftsman	9646135245
25.	Mrs. KiranjeetKaur	Head Draftsman	9988800387
26.	Mrs. Kanchan Sharma	Head Draftsman	9814197111
27.	Mrs. Ramesh Kaur	Head Draftsman	(R)2402131 (R)5187735
28.	Sh. Bharat Bhushan	Head Draftsman	(R)2575265 M-9417427265
29.	Sh. Rajiv Kumar	Head Draftsman	9915299529
30.	Vacant	Head Draftsman	
31.	Mrs. RachhpalKaur	Senior Draftsman	(R)2654525
32.	Mrs. Shanti Singh	Senior Draftsman	9815249278
33.	Sh. Harmohinder Singh	Senior Draftsman	9872043197
34.	Sh. Deepak	Senior Draftsman	9888236267
35.	Sh. Noor Mohd. Draftsman	Senior Draftsman (Filled up through GeM)	9876389831
36.	Smt. Rajwant Kaur, Draftsman	Senior Draftsman (Filled up through GeM)	9779949210
37.	Smt. Shebana, Draftsman	Senior Draftsman (Filled up through GeM)	9914990070
38.	Sh. Satish Kumar, Draftsman	Senior Draftsman (Filled up through GeM)	9878282919
39.	Ms. Lakhwinder Kaur, Draftsman	Senior Draftsman (Filled up through GeM)	9501752592
40.	Vacant	Senior Draftsman	
41.	Mrs. Reeta	Draftsman	7508655056
42.	Sh. Amit Sharma	Draftsman	9780609826
43.	Sh. Vishal Chauhan	Draftsman	9988062440
44.	Smt. InduVerma, Draftsman	Draftsman (Filled up through GeM)	9467788679

45.	Smt. Sonia, Draftsman	Draftsman (Filled up through GeM)	6280916515
46.	Vacant	Junior Draftsman	
47.	Vacant	Junior Draftsman	
48.	Vacant	Junior Draftsman	
49.	Sh. Gurbar Singh	Ferro Printer	8196033424
50.	Vinod Kumar	Ferro Printer	9417139896
51.	Mrs. DevinderKaur	Supdt. Grade-I	9463189637
52.	Sh. Sukhdeep Singh	Sr. Asstt.	9988264065
53.	Ms. RajniKumari	Sr. Asstt.	9463889190
54.	Sh. Om Parkash	Sr. Asstt.	9417883753
55.	Sh. Sumit Dutt Uniyal	Sr. Asstt.	7355564410
56.	Sh. Umed Singh	Sr. Asstt.	9466932732
57.	Sh. Krishan Kumar	Sr. Scale Stenographer	9988298859
58.	Sh. Rupinder Singh	Jr. Scale Stenographer	9872209709
59.	Mrs. Dimpi Sharma	Jr. Scale Stenographer	9464894128
60.	Mrs. Baby Dangi	Steno-typist	9464395649
61.	Ms. Prabhjot Kaur	Steno Typist	M-9780999066
62.	Ms. Gita Devi	Steno Typist	M-8427477367
63.	Sh. Gaurav Rawat	Steno-typist	7508139422
64.	Smt. Sunita Bali	Jr. Asstt.	9915276496
65.	Sh. Gurpreet Singh	Clerk	8558086816
66.	Sh. Hitesh Bansal	Clerk	9988133124
67.	Ms. Teena	Clerk	7827767025
68.	Sh. Jatin	Clerk	9991386611
69.	Sh. Raj Kumar	Clerk	9023030273
70.	Sh. Gurpal Singh	Driver	9646598066
71.	Sh. Karanjit Singh	Driver (Filled up through GeM on outsource basis)	9888324411
72.	Sh. Bahadur Singh,	Driver (Filled up through GeMon outsource basis)	9915313260
		Group-D	
73.	Sh. Sri Ram	Ferro Khalasi	9463814329
74.	Vacant	Ferro Khalasi	
75.	Sh. Karam Chand	Daftri (Filled up through GeM)	9988718193

		on outsource basis)	
76.	Sh. Naresh Kumar	Jamadar	7837419580
77.	Sh. Virender Pal Singh	Peon	7814956720
78.	Sh. Sucha Ram	Peon	9417840665
79.	Smt. Bimla	Peon	828387338
80.	Sh. Surjeet Kumar	Peon	7508233693
81.	Sh. Punit Kumar	Peon	8146162987
82.	Sh. Dharminder Ram	Peon	7696329038
83.	Vacant	Peon	
84.	Sh. Jarnail Ram	Peon (Filled up through GeM on outsource basis)	9465164930
85.	Sh. Karnail Singh	Peon (Filled up through GeM on outsource basis)	9872829764
86.	Sh. Sukhvinder Singh	Peon (Filled up through GeM on outsource basis)	9478420825
87.	Sh. Sunil Kumar	Peon (Filled up through GeM on outsource basis)	9877034969
88.	Vacant	Peon	
89.	Sh. Azad Kumar	Sweeper	9592895876
90.	Sh. KishanLal	Chowkidar	8699368660

**LIST OF THE EMPLOYEE OF TOWN PLANNING WING, DEPTT. OF URBAN
PLANNING, CHANDIGARH ADMINISTRATION**

Sr. No.	Name of Officers/Officials	Designation	Mobile No.
1.	Sh. SompalleSurrender a	Senior Town Planner(filled through retiree on contract basis)	9868249396
2	Vacant	Divisional Town Planner	
3	Smt. Roma	Divisional Town Planner	9781833033
4	Sh. PadamSaini	Assistant Town Planner	9971795918
5	Sh. Manvendra P. Singh	Assistant Town Planner	7828655714
6	Vacant	Planning Officer	-
7	Vacant	Planning Officer	
8	Vacant	Planning Officer	
9	Vacant	Planning Officer	
10	Sh. Rakesh Kumar	Selection Grade Planning D/man filled through retiree on contract basis	9781077011
11	VACANT	Selection grade Planning D/man	-
12	VACANT	Selection grade Planning D/man	-
13	VACANT	Selection grade Planning D/man	-
14	Sh. Harish Chander	Senior Planning D/man	9888032970
15	Sh. Paramjit Singh	Senior Planning D/man	9888080439
16	Sh. Satish Kumar	Senior Planning D/man filled through retiree on contract basis	9217885193
17	Smt. NeerajBhalla	Senior Planning D/man (filled by Jr. on contract basis)	9915021431
18	VACANT	Senior Planning D/man	-
19	Smt. Saroj Grover	Planning D/Man (Filled through retiree)	9646286859
20	VACANT	Planning D/Man	-
21	Smt. GagadeepKaur	Area Investigator	9815572000
22	Vacant	Area Investigator	-
23	Ms. Divya Gupta	Junior Draftsman	9988271391
24	Vacant	Ferro-Printer	
25	Sh. Santosh Kumar	Supdt.Gr.II	9646032046
26	Smt. RajniBindra	Supdt.Gr.II	9646089834
27	Sh. Rupender Singh	Sr. Asstt.	9417317646
28	Sh. Nitin Kumar	Sr. Asstt.	9888427613
29	Sh. Karnail Singh	Sr. Asstt.	9988782193
30	Sh. Devinder Kumar Kataria	Sr. Asstt.	9915599899
31	Sh. Dinesh Kumar Gautam	Sr. Scale Stenographer	9888066621
32	Smt. JasmerKaur	Jr. Scale Stenographer	9646138395
33	Smt. Pooja Rani	Jr. Scale Stenographer	7814589405
34	Sh. Piyush Sharma	Steno-typist	9780357935

35	Ms. Kanika	Steno-typist	7696828711
36	Vacant	Jr. Asstt.	-
37	Vacant	Jr. Asstt.	-
38	Sh. Subhash Chand Ranout	Clerk (Retiree on contract basis	9417864858
39	VACANT	Clerk	-
40	Sh. Rajesh Ram	Ferro-Khalasi	9417838866
41	Sh. KantiParsad	Peon	9780037933
42	Sh. Pawan Kumar	Peon	9041115553
43	Sh. Vikas Kumar	Peon	8591426597
44	Sh. Harnek Singh	Peon (through GeM)	9872383632
45	Sh. Satish Kumar	Peon (through GeM)	9855720721
46	Sh. Rasandeep Khan	Peon (through GeM)	9478611377
47	Sh. Anil Kumar	Peon (through GeM)	9780212364
48	Sh. Bharat Bhushan	Peon(through GeM)	8557864423
49	Sh. Pardeep Kumar	Chowkidar	9780741713
50	Sh. Mani Ram	Sweeper	9646388560

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE
4 (1) (b)(x) TO THE RIGHT TO INFORMATION ACT, 2005.

(Monthly remuneration received by the officers and employees)

Name of the Department/Board/Corporation/Institution/Office: The Chief
Architect, Deptt. of

Urban Planning, Chandigarh Administration (Architecture Wing & Town Planning
Wing)

(ARCHITECTURE WING)

Sr. No.	Name of the officer/employee & Designation	Monthly Emoluments (As on 30.09.2021)	
1.	Sh. KapilSetia	Chief Architect	Rs.181798
2.	Sh. Rajiv Mehta	Senior Architect	Rs.163089
3.	Sh. Shams S.Z. Shaikh	Senior Architect	Rs.163034
4.	Sh. Rajesh Katoch	Architect	Rs.108353
5.	Sh. Deepak Jain	Architect	Rs.151055
6.	Ms. GagandeepKaur	Asstt. Architect	Rs.83454
7.	Ms. Deepika	Asstt. Architect	Rs.70862
8.	Sh. Ashwani Sharma	Asstt. Architect	Rs.81128
9.	Ms. Rainem	Asstt. Architect	Rs.32406
10.	Ms. Monika Kamboj	Architectural Asstt.	Rs.73105
11.	Mrs. KaramjitKaur	Architectural Asstt.	Rs.114317
12.	Mrs. PremLata	Architectural Asstt.	Rs.121412
13.	Mrs. BhupinderKaur	Architectural Asstt.	Rs.117427
14.	Smt. ParminderKaur, Draftsman	Architectural Asstt. (Filled up through GeM)	Rs.29557/- (D.C Rate)
15.	Sh. Gurjivan Singh	Head Modeller	Rs.86144
16.	Sh. Vijay Kumar	Head Draftsman	Rs.91316
17.	Mrs. KiranjeetK.Kochhar	Head Draftsman	Rs.95062
18.	Mrs. Kanchan Sharma	Head Draftsman	Rs.89994
19.	Mrs. Ramesh Kaur	Head Draftsman	Rs.78924
20.	Sh. Bharat Bhushan	Head Draftsman	Rs.84447
21.	Sh. Rajiv Kumar	Head Draftsman	Rs.60770
22.	Mrs. RachhpalKaur	Senior Draftsman	Rs.80190
23.	Mrs. Shanti Singh	Senior Draftsman	Rs.72910
24.	Sh. Harmohinder Singh	Senior Draftsman	Rs.63596
25.	Sh. Deepak	Senior Draftsman	Rs.60770
26.	Sh. Noor Mohd. Draftsman	Senior Draftsman (Filled up through GeM)	Rs.29557/- (D.C Rate)
27.	Smt. RajwantKaur, Draftsman	Senior Draftsman	Rs.29557/-

		(Filled up through GeM)	(D.C Rate)
28.	Smt. Shabena, Draftsman	Senior Draftsman (Filled up through GeM)	Rs.29557/- (D.C Rate)
29.	Sh. Satish Kumar, Draftsman	Senior Draftsman (Filled up through GeM)	Rs.29557/- (D.C Rate)
30.	Smt. LakhwinderKaur, Draftsman	Senior Draftsman (Filled up through GeM)	Rs.29557/- (D.C Rate)
31.	Smt. InduVerma, Draftsman	Draftsman (Filled up through GeM)	Rs.29557/- (D.C Rate)
32.	Smt. Sonia, Draftsman	Draftsman (Filled up through GeM)	Rs.29557/- (D.C Rate)
33.	Mrs. Reeta	Draftsman	Rs.56802
34.	Sh. Amit Sharma	Draftsman	Rs.53583
35.	Sh. Vishal Chauhan	Draftsman	Rs.49874
36.	Sh. Gurbar Singh	Ferro Printer	Rs.49187
37.	Sh. Vinod Kumar	Ferro Printer	Rs.46803
38.	Sh. Umed Singh Malik	Admn. Officer (Filled up through retiree person on contract basis)	Rs.73593
39.	Mrs. DevinderKaur	Supdt.	Rs.113835
40.	Sh. Sukhdeep Singh	Sr. Asstt.	Rs.61728
41.	Ms. RajniKumari	Sr. Asstt.	Rs.60919
42.	Sh. Om Parkash	Sr. Asstt.	Rs.61219
43.	Sh. SumitDuttUniyal	Sr. Asstt.	Rs.56209
44.	Sh. Umed Singh	Sr. Asstt.	Rs.52358
45.	Sh. Krishan Kumar	Sr. Scale Stenographer	Rs.71348
46.	Sh. Rupinder Singh	Jr. Scale Stenographer	Rs.56894
47.	Mrs. Dimpri Sharma	Jr. Scale Stenographer	Rs.62799
48.	Mrs. Baby Dangi	Steno-typist	Rs.54799
49.	Ms. PrabhjotKaur	Steno Typist	Rs.23393
50.	Ms. Gita Devi	Steno Typist	Rs.23393
51.	Smt. Sunita Bali	Jr. Asstt.	Rs.68454
52.	Sh. Hitesh Bansal	Clerk	Rs.23393
53.	Sh. Gurpreet Singh	Clerk	Rs.23393
54.	Sh. Jatin	Clerk	Rs.23393
55.	Ms. Teena	Clerk	Rs.23393
56.	Sh. Raj Kumar	Clerk	Rs.32232
57.	Sh. Gурpal Singh	Driver	Rs.44838
58.	Sh. Karanjit Singh	Driver (Filled up through GeM)	Rs.19650/- (D.C Rate)

59.	Sh. Bahadur Singh,	Driver (Filled up through GeM)	Rs.19650/- (D.C Rate)
60.	Sh. Sri Ram	Ferro Khalasi	Rs.46826
61.	Sh. Karam Chand	Daftri (Filled up through GeM)	Rs.15003/- (D.C Rate)
62.	Sh. Virender Pal Singh	Peon	Rs.44469
63.	Sh. Naresh Kumar	Jamadar	Rs.50129
64.	Sh. Sucha Ram	Peon	Rs.42421
65.	Smt. Bimla	Peon	Rs.33893
66.	Sh. Surjeet Kumar	Peon	Rs.31232
67.	Sh. Punit Kumar	Peon	Rs.24994
68.	Sh. Dharminder Ram	Peon	Rs.26796
69.	Sh. Jarnail Ram	Peon (Filled up through GeM)	Rs.15003/- (D.C Rate)
70.	Sh. Karnail Singh	Peon (Filled up through GeM)	Rs.15003/- (D.C Rate)
71.	Sh. Sukhvinder Singh	Peon (Filled up through GeM)	Rs.15003/- (D.C Rate)
72.	Sh. Sunil Kumar	(Filled up through GeM)	Rs.15003/- (D.C Rate)
73.	Sh. Azad Kumar	Sweeper	Rs.41398
74.	Sh. KishanLal	Chowkidar	Rs.39726

TOWN PLANNING WING

Sr. No.	Name of the officer/employee & Designation	Monthly Emoluments (As on 30.09.2021)
1.	Sh. Sompalle Surendera ,Senior Town Planner (Filled through retiree on contract basis)	88,640/-
2.	Smt. Roma, Divisional Town Planner	1,15,390/-
3.	Sh. Padam Saini, Asstt. Town Planner	91,718/-
4.	Sh. Manvendra Pratap Singh, Asstt. Town Planner	65,264/-
5.	Sh. Rakesh Kumar, S.G.P.D.(Retiree)	42,623/-
6.	Sh. Harish Chander, S.P.D.	70,876/-
7.	Sh. Paramjit Singh,S.P.D	69,120/-
8.	Sh. Satish Kumar, SPD(Retiree)	40,709/-
9.	Smt. Gagandeep Kaur, AI	72,875/-
10.	Smt. Neeraj Bhalla,S.P.D (Jr.D/m on contract)	21,384/-
11.	Smt. Saroj Grover, PD (Retiree)	49,091/-
12.	Ms. Divya Gupta, Jr. D/Man	50,470/-
13.	Sh. Santosh Kumar, Supdt. Gr.II	76,659/-
14.	Smt. Rajni Bindra, Supdt. Gr.II	65,293/-
15.	Sh. Rupender Singh, Senior Assistant	64,666/-
16.	Sh. Karnail Singh , Senior Assistant	62,114/-
17.	Sh. Nitin Kumar, Senior Assistant	55,936/-
18.	Sh. Devinder Kumar Kataria, Sr. Assistant	56,986/-
19.	Sh. Subhash Chand Ranout, Clerk(Retiree)	26,477/-
20.	Sh. Dinesh Kumar Gautam, Sr. Scale Stenographer	63,668/-
21.	Ms. Jasmer Kaur, Jr. Scale Stenographer	56,813/-

22.	Smt. Pooja Rani, Jr. Scale Stenographer	58,477/-
23.	Sh. Piyush Sharma, Steno-Typist	42,165/-
24.	Ms. Kanika, Steno-Typist	23,393/-
25.	Sh. Rajesh Ram, Ferro-Khalasi	50,433/-
26.	Sh. Kanti Parsad, Peon	34,088/-
27.	Sh. Pawan Kumar, Peon	24,744/-
28.	Sh. Vikas Kumar, Peon	24,302/-
29.	Sh. Pardeep Kumar, Chowkidar	34,890/-
30.	Sh. Mani Ram, Sweeper	34,891/-
31.	Ms. Jyoti Steno-typist (Filled up through GeM on outsource basis)	23,393/- on DC rate
32.	Sh. Harnek Singh, Peon (Filled up through GeM on outsource basis)	16,053/- on DC rate
33.	Smt. Dhanna, Peon (Filled up through GeM on outsource basis)	16,053/-on DC rate
34.	Sh. Satish Kumar, Peon(Filled up through GeM on outsource basis)	16,053/-on DC Rate
35.	Sh. Rasandeeep Khan, Peon(Filled up through GeM on outsource basis)	16,053/-on DC rate
36.	Sh. Anil Kumar, Peon (Filled up through GeM on outsource basis)	16,053/- on DC rate
37.	Sh. Bharat Bhushan, Peon(Filled up through GeM on outsource basis)	16,053/- on DC rate
38.	Smt. Narmail Singh, Driver(Filled up through GeM on outsource basis)	21,026/- on DC rate

ANNEXURE - 11

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN
RULE 4 (1) (b)(x) TO THE RIGHT TO INFORMATION ACT, 2005.

(Budget allocated to each of its agency, indicating the particulars of all plans,
proposed expenditures and reports on disbursements made)

Name of the Department/Board/Corporation/Institution/Office :

Office of the Chief Architect, Deptt.of Urban Planning, Chandigarh
Administration.(Architecture Wing & Town Planning Wing)

ARCHITECTURE WING

(Rs. In Thousand)

Head/Item of the budget	B.E expenditure during the year 2021-22	Disbursement made upto30.09.2021
2059-Public works, 80-General, 001-Direction & Administration. 10-Chief Architect's Estt.		
10 00 01-Salaries	58000	28354
10 00 02 Wages	7000	3324
10 00 06-Medical Treatment	500	77
10 00 11-Domestic Travel Expenses	800	5
10 00 13 - Office Expenses	5745	2228
Total	72045	33988

TOWN PLANNING WING

NON PLAN (In Rupees in thousand)

Sr. No.	Head/Item of the budget	B.E for the year 2021-22	Disbursement made up to 30.09.21
1.	2217- Urban Development 80 - General 001 - Direction & Administration 09 - Senior Town Planner Estt. 01 - Chandigarh	-	-
2	09 01 01 - Salaries	27910	11268
3	09 01 02- Wages	4000	776
4	09 01 06 - Medical Treatment	300	72
4	09 01 11 - Domestic Travel Expenses	200	0
5	09 01 13 - Office Expenses	2400	707
	Total	34810	12823

ANNEXURE-12

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN
RULE 4(1)(b)(xii) OF THE RIGHT TO INFORMATION ACT,2005

(The manner of execution of subsidy programmes, including the amounts
allocated and the details of beneficiaries
of such programmes)

Name of the Department/Board/Corporation/Institution/Office

Office of the Chief Architect, Deptt. Of Urban Planning, Chandigarh
Administration(Architecture Wing & Town Planning Wing)

Sr. No.	Scheme under subsidy given	Manner of execution of subsidy programme	Amount allocated (Rs.)	Details of beneficiaries.
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ANNEXURE-13

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN
RULE 4(1)(b)(xiii) OF THE RIGHT TO INFORMATION ACT, 2005**

(Particulars of recipients of concession, permits or authorizations granted)

Name of the Department/Board/Corporation/Institution/Office

**Office of the Chief Architect, Deptt.of Urban Planning, Chandigarh
Administration(Architecture Wing & Town Planning Wing)**

Sr. No.	Concessions/Permit/ Authorization grant	Name of the recipient	Address of the recipient
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ANNEXURE-14

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN
RULE 4(1)(b)(xiv) OF THE RIGHT TO INFORMATION ACT, 2005**

(Details in respect of the information, available, reduced in an electronic form)

Name of the Department/Board/Corporation/Institution/Office

**Office of the Chief Architect, Deptt.of Urban Planning, Chandigarh
Administration(Architecture Wing & Town Planning Wing)**

Sr.No.	Type of Information
	The process of converting the information available in this office on the web site is to be taken up shortly.

ANNEXURE-15

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN
RULE 4(1)(b)(xv) OF THE RIGHT TO INFORMATION ACT,2005

(Particulars of facilities available to citizens for obtaining information)

Name of the Department/Board/Corporation/Institution/Office

Office of the Chief Architect, Deptt.of Urban Planning, Chandigarh
Administration(Architecture Wing & Town Planning Wing)

Sr.No.	Facilities available	Remarks (No. of days in a week/Timings)
<p>Any citizen who is desirous of obtaining any information regarding this office can interact with the Chief Architect during public hours on every working day from 12.00 noon to 1.00 p.m. except Wednesday. Further clarifications can also be sought by giving applications.</p>		

ANNEXURE-16**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(xvi) OF THE RIGHT TO INFORMATION ACT, 2005****(Statement of the Boards, councils, committees and other bodies)****Name of the Department/Board/Corporation/Institution/Office****Office of the Chief Architect, Deptt.of Urban Planning, Chandigarh
Administration(Architecture Wing & Town Planning Wing).**

Sr. No.	Name of the State Publication Information Officers	Desig-nation	Tel.No. (Office/ Residence)	Residential Address	Assistant State Publication Information Officer
1.	Sh. Kapil Setia	Chief Architect	2740236 (O) Mob.9814097755	# 8, Sec.7, Chandigarh	Appellate authority of Deptt. Of Urban Planning, Chandigarh Administration.
2.	Sh. Rajesh Katoch	Architect	2740379(o) 98155-48226	# 480, Pancham enclave Sec.48-A, Chandigarh	Central Public Information Officer of Architecture Wing (Technical)
3.	Sh. Umed Malik	Administrative Officer	2740209(O) 9876155702 (M)	H.No.194, Sector-8 Panchkula (Pin 134109), Haryana	Central Public Information Officer of Architecture Wing (Administrative)
4.	Mrs. Devinder Kaur	Superintendent Grade-I	9463189637 (M)	#718 Phase- VI, Mohali	Assistant Central Public Information Officer of Architecture Wing (Administrative)
5.	Sh. ManvendraPar tap Singh	Planning Officer	2740657 (O) 7828655714	#460, Sector 22 A, Chandigarh	Central Public Information Officer of Town Planning Wing (Technical)
6.	Sh. Santosh Kumar	Supdt.	2740163 (O) 9646032046	#3114, Sector 23- D, Chandigarh.	Central Public Information Officer of Town Planning Wing (Establishment)

ANNEXURE-17

**Implementation of Suo motto disclosure under Section-4(1.7)
of RTI Act, 2005 - Issue of guidelines regarding.**

Expenditure Statement of NUIS Scheme 2020-21			
Amount Granted Rs.	Utilized Fund Rs.	Refunded to the concerned Ministry Amount Rs.	Balance. Rs.
Nil/-	Nil/-	Nil/-	Nil/-